

Academic Staff Induction Programme 2018

Cycle 1/2018: 5-7 Feb 2018 Cycle 2/2018: 7-9 May 2018 Cycle 3/2018: 8-10 Aug 2018 Cycle 4/2018: 5-7 Nov 2018

Day	Time	Session	Facilitator	Duration
1 (5 Feb, 7 May, 8 Aug, 5 Nov)	10:00	Introduction About Curtin and Curtin Malaysia	Prof. Tang Siew Fun Dean, Learning and Teaching	1 hour
	12:00	Welcome Lunch	Felicia Ngalih Senior HR Officer	1 hour
	13:00	Break		1 hour
	14:00	Helping At-Risk Students	Dr. Adeline Wong Dean of Students	2 hours
	16:00	Student Development Beyond the Classroom	Anita Drahman , Senior University Life Officer, Baun Inu Pu'un , Senior Career and Alumni Services Officer and Mathilda May Brain University Life Officer	1hr
2 (6 Feb, 8 May, 9 Aug, 6 Nov)	9:00	Learning and Teaching @ Curtin	Prof. Tang Siew Fun Dean of Learning and Teaching	2 hours
	11:00	Assessment/Final Exam Preparation Procedure	Dr. Tang Fu Ee , Assoc. Dean, Learning and Teaching (FOES) and & Dr. Lew Tek Yew , Assoc. Dean, Learning and Teaching (FOB)	1 hour
	12:00	Break		2 hours
	14:00	Research @ Curtin	Prof. Clem Kuek Dean, Research and Development	2 hours
	16:00	Office of Research & Development (ORD) and Higher Degree Research (HDR) Protocols	Prof. Clem Kuek Dean, Research and Development	1 hour
3 (7 Feb, 9 May, 10 Aug, 7 Nov)	10:00	Academic Integrity and Handling Academic Misconduct	Prof. Tang Siew Fun Dean, Learning and Teaching	2 hours
	12:00	Break		2 hours
	14:00	Introduction to Learning Management System – <i>Blackboard</i> (Hands-on Session)	Dr. Shamsul Kamariah , Acting Deputy Dean, FOB and Jessie Gee Chik Ying , Team Leader- Application & Development	1 hour
	15:00	Introduction to Learning Management System – <i>Moodle</i> (Hands-on Session)	Lai Zhen Yue , Lecturer, FOES and Jessie Gee Chik Ying , Team Leader (Application & Development)	1 hour

Updated on 11 January 2018

Note: Please note that the schedule is subject to change due to the availability of facilitators, or other unforeseen circumstances. Updated schedule will be communicated to all academic staff via email.